

Wednesday, November 9, 2011
Hyatt Regency, Rochester, NY

RGRTA
Board of
Commissioners
Meeting



Roll Call and Determination of Quorum

- Adoption of Agenda

Approve Minutes and Acceptance of Reports

- Regular Meeting Minutes October 6, 2011

CEO Report

Presented by: Bill Carpenter



Chief Executive Officer Report

- 2nd Quarter TOPS Results
- TOPS Highlight
- Miscellaneous

2nd Quarter TOPS Results

1st and 2nd Quarter TOPS Results

TOPS Index	Target Points	Q1 Points	Q2 Points
FPI	45	44.7	50.6
CSI	20	21.9	22.8
QPI	20	22.8	26.0
ESI	15	16.4	17.0
Total Score	100	105.8	116.5

Financial Performance Index Metrics

FPI Metric	Plan Goal	Q1 Actual	Q2 Actual
End of Year Projected Net Income (1000's)	\$0	\$18	\$473
Multi-Year Budget Projection (1000's)	(\$6,832)	(\$7,151)	(\$1,688)
Cost Recovery Ratio	37.4%	41.2%	32.8%
Operating Revenue per Revenue Mile	\$3.29	\$3.32	\$2.71
% of New Partnership Subsidy Revenue Target Achieved	100%	48%	236%
Pension Liability Coverage	100%	109%	109%

Chief Executive Officer Report

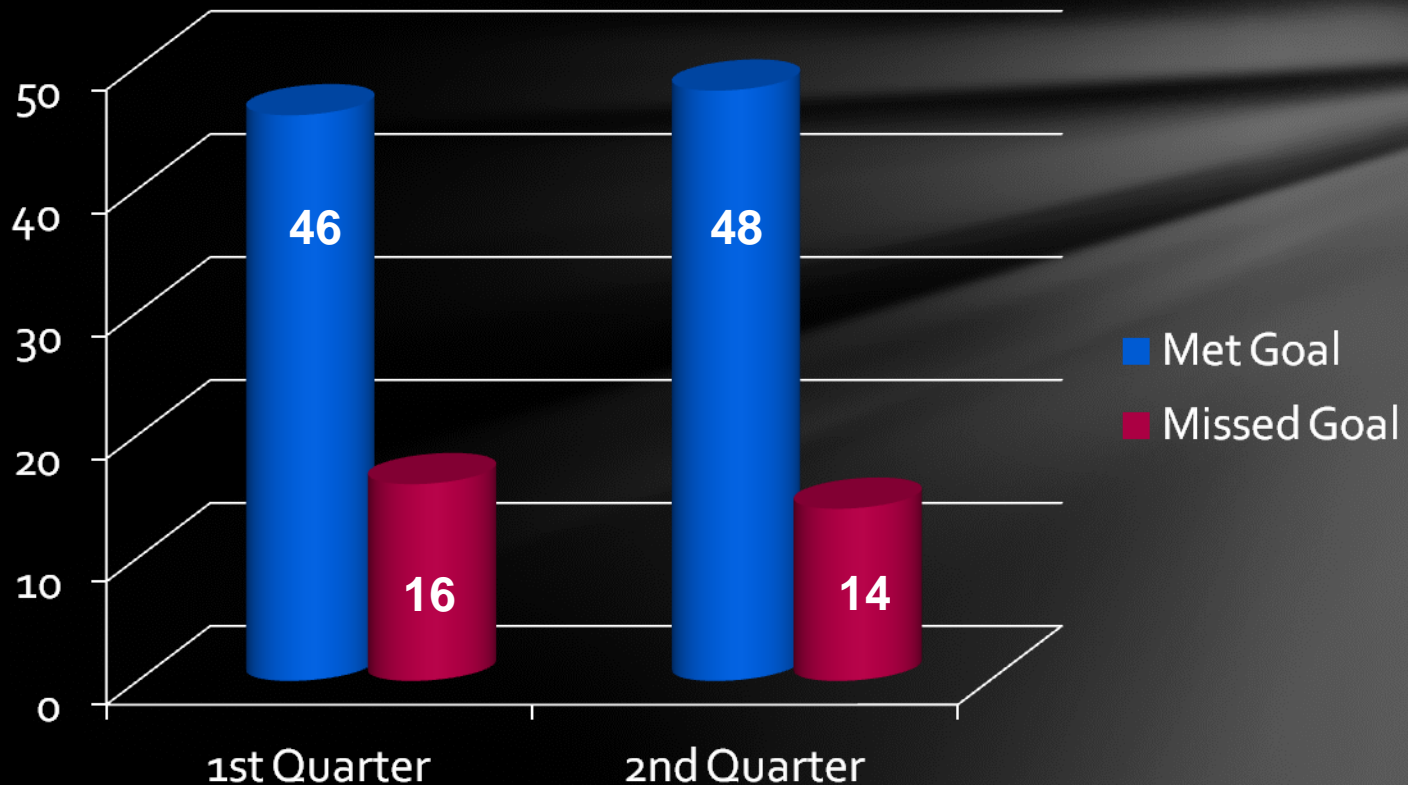
- 2nd Quarter TOPS Results
- **TOPS Highlight**
- Miscellaneous

TOPS Highlight

Presented by: Ryan Gallivan



Number of Metrics Meeting or Missing Goal



Metrics with Easier Goals

Status	1 st Quarter	2 nd Quarter
Met Goal	4	4
Missed Goal	6	6
Total Metrics	10	10

- **BBS Operating Revenue per Revenue Mile**
- OTS Operating Revenue per Revenue Mile
- **STS Operating Revenue per Revenue Mile**
- WATS Operating Revenue per Revenue Mile
- WYTS Operating Revenue per Revenue Mile
- **RTS Pass-Ups**
- LL On-Time Performance
- LL Average Hold Time
- **Regional Call Center Secret Shopper**
- Cost Recovery Ratio

*Highlighted metrics met 2nd Quarter goal

Metrics with Harder Goals

Status	1 st Quarter	2 nd Quarter
Met Goal	19	16
Missed Goal	3	6
Total Metrics	22	22

- End of Year Projected Net Income
- Multi-Year Budget Projection
- Consolidated Operating Revenue per Revenue Mile
- RTS Operating Revenue per Revenue Mile
- LATS Operating Revenue per Revenue Mile
- RTS On-Time Performance
- RTS Bus & Shelter Cleanliness
- LL Disabled Buses
- LL Bus Cleanliness
- LL Customer Satisfaction
- BBS On-Time Performance
- LATS On-Time Performance
- OTS On-Time Performance
- STS On-Time Performance
- WATS On-Time Performance
- WYTS On-Time Performance
- RTS Disabled Buses
- RTS Missed Trips
- LL Bus Operator Customer Service
- RTS On Time % Lowest (20) Operators
- RTS On Time % Early
- % of Incentive Opportunities Achieved

*Highlighted metrics met 2nd Quarter goal

Metrics Attaining Minimum or Maximum Points

# of Metrics Attaining Min or Max Points		
Status	1 st Quarter	2 nd Quarter
Min Points	5	5
Max Points	13	19
Other	44	38
Total Metrics	62	62

Minimum Points

- Lift Line On-Time Performance
- Lift Line Average Hold Time
- BBS On-Time Performance
- BBS Bus Cleanliness
- OTS Revenue per Revenue Mile

Maximum Points

- STS Revenue per Mile
- % of New Subsidy Partner Revenue Target Achieved
- Multi-Year Budget Projection
- RTS On-Time % Lowest 20 Operators

Comparison with 2nd Quarter of Fiscal Year 2010-2011

Item	FY 10-11 Q2	FY 11-12 Q2
TOPS Score	113.11	116.49
% of Metrics Meeting Goal	80%	77%
% of Metrics Missing Goal	20%	23%
% of Metrics w/ Max Score	22%	31%
% of Metrics w/ Min Score	1%	8%
% of Metrics w/ Easier Target Meeting Goal	78%	40%
% of Metrics w/ Harder Target Meeting Goal	70%	73%

Chief Executive Officer Report

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Miscellaneous

Meetings completed in the last 30 days

- County Executive and Senior Staff
- Mayor Richards and City Council President Lovely Warren
- Assistant Secretary of Transportation, NYS Governor's Office:
Yomika Bennett
- FTA Interim Regional Director Anthony Carr
- Center for Disability Rights
- Interest Based Bargaining Training- 30 attendees
- RGRTA received the GFOA Budget Award for 2011-2012

Miscellaneous



WYTS Annual Meeting

- Thursday, October 20, 2011

RTS Bus Naming Event

- Saturday, October 29, 2011



Miscellaneous

OTS Collaboration Announcement

- Thursday, November 3, 2011



Financial Report

Presented by: Robert W. Frye





RGRTA Financials

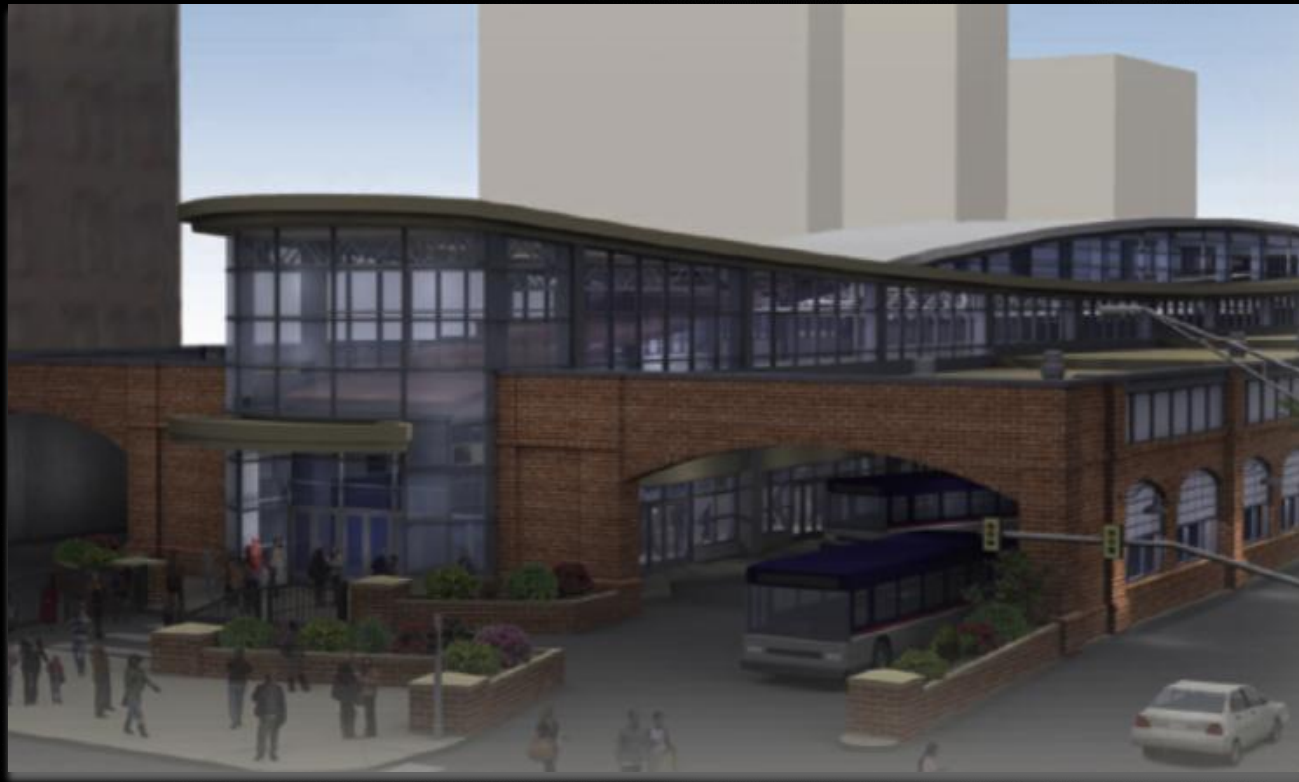
RGRTA - Consolidated Budget Status Report - FY 2011-2012
As of 9/30/11 - (In Thousands)

<u>Revenues</u>	<u>Budget</u> <u>2011-12</u>	<u>FYTD</u> <u>9/30/2011</u>	<u>Projected</u> <u>3/31/2012</u>	<u>Budget</u> <u>Variance</u>
Total Locally Generated	\$ 29,833	\$ 14,451	\$ 30,091	\$ 258
Total Government Subsidies	\$ 41,414	\$ 20,568	\$ 41,523	\$ 109
Mortgage Tax	\$ 7,050	\$ 3,219	\$ 6,350	\$ (700)
Grand Total Revenue	\$ 78,297	\$ 38,238	\$ 77,963	\$ (333)
<u>Expenses</u>				
Personnel				
Salary & Wages	\$ 35,926	\$ 16,752	\$ 34,699	\$ 1,227
Fringe Benefits	\$ 22,396	\$ 10,234	\$ 21,796	\$ 600
Total Personnel	\$ 58,323	\$ 26,986	\$ 56,496	\$ 1,827
Non-Personnel				
Services	\$ 4,264	\$ 1,811	\$ 4,136	\$ 128
Fuel/Lubricants	\$ 6,692	\$ 3,717	\$ 7,341	\$ (649)
Parts	\$ 2,899	\$ 1,318	\$ 2,790	\$ 109
Other	\$ 6,119	\$ 3,378	\$ 6,727	\$ (609)
Total Non-Personnel	\$ 19,974	\$ 10,224	\$ 20,995	\$ (1,021)
Grand Total Expenses	\$ 78,297	\$ 37,209	\$ 77,490	\$ 806
Net Income/Deficit From Operations & Subsidies	\$ -	\$ 1,029	\$ 473	\$ 473

Proposed Resolutions

Presented by: Mark Ballerstein





Renaissance Square
Transit Center

[REDACTED]

[REDACTED]

[REDACTED]







Economic Impact

RGRTA is driving forward with \$79 million in *economic impact*

Direct Construction Spending	\$44.5 million
Indirect & Induced Spending	\$34.5 million

Source: Strategic Advisory Group & IMPLAN

New Jobs (Direct & Indirect)

Construction Jobs	745
Permanent New Jobs	23
Total	768

Wages \$35.1 million

Schedule

Milestone	Date
RGRTA authorizes Design-Build Contract	November 2011
Property Acquisitions	December 2011
Guaranteed Maximum Price Established	April 2012
Begin Construction	May 2012
Construction Complete	Spring 2014

Project Budget – Expenses

FTA Activity	Budget	Cost-to-Date	Balance
Construction	\$ 39,057,438	\$ -	\$ 39,057,438
Design & Engineering Services	\$ 2,443,102	\$ 509,664	\$ 1,933,439
Project Management (3rd Party)	\$ 2,446,074	\$ 96,074	\$ 2,350,000
Contractual Services (3rd Party)	\$ 460,000	\$ 89,111	\$ 370,889
Legal Services (3rd Party)	\$ 311,099	\$ 145,566	\$ 165,533
Real Estate Services	\$ 3,023,470	\$ 29,834	\$ 2,993,636
Project Administration	\$ 815,000	\$ 35,235	\$ 779,765
All other - contingency	\$ 326,894	\$ -	\$ 326,894
Interest & Borrowing	\$ 219,563	\$ -	\$ 219,563
TOTAL	\$ 49,102,640	\$ 905,484	\$ 48,197,156

As of 8/31/2011

Proposed Actions

Resolution Awarding a Contract for Design Build Services for Renaissance Square Transit Center

RGRTA 79-2011

Presented by: Mark Ballerstein

Design-Build Selection Process

- Two-stage Process
- RFQ issued May 2011
- RFP issued August to three teams
- Design and fee proposals received September 27, 2011
- Presentations occurred October 7, 2011

Design-Build Selection Process

- Extensive evaluation based on RFP selection criteria. Cost was one of eight factors
- Fee proposals submitted by each firm
- RGRTA staff adjusted the fees for consistency

Firm	Submitted	Adjusted
Christa Construction	\$ 3,546,179	\$ 3,182,056
Welliver-McGuire	\$ 5,970,875	\$ 5,369,475
The Pike Company	\$ 2,786,000	\$ 2,786,000

Design-Build Services

- The evaluation team's review revealed the Pike Company's proposal that was the strongest, most favorable and best serves the interests of the Authority.
- The proposed fees for their Design Build Services are:

50% Design Fee	\$	429,600
70% Design Fee	\$	319,612
100% Design Fee	\$	374,200
General Conditions Fee	\$	987,588
Construction Fee (profit)	\$	675,000
Total Proposed Fees	\$	2,786,000

Recommendation

- Design, General Conditions and Construction fee of \$ 2,786,000 and a contingency of 10%.
- That the CEO be granted authority to enter into a contract with The Pike Company to undertake design build services for the Renaissance Square Transit Center.

Resolution

- Award a contract for design build construction services to The Pike Company in an amount not to exceed \$2,786,000
- Authorize the Chief Executive Officer of the Authority to increase the value of the contract by up to two hundred, seventy-eight thousand six hundred dollars (\$278,600) for justified orders on contract.

Consent Resolutions

Resolution Authorizing the Declaration of
Vehicles, IT Equipment, Office Equipment and
Bus Parts as Surplus

RGRTA 80-2011

Presented by: David Cook

Resolution Endorsing a Program for the use of
Section 5316 and Section 5317 Funds and
Authorizing the Filing of Applications for
Assistance with the United States Department
of Transportation

RGRTA 81-2011

Presented by: David Cook

Resolution Authorizing the Assignment of the
Contract with Girasole Appraisal Services, Inc.
to Brisbane Consulting Group LLC

RGRTA 82-2011

Presented by: Mark Ballerstein

Standing Calendar

Wednesday, November 9, 2011
Hyatt Regency, Rochester, NY

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